



Summerside Community Choir COVID-19 Operational Plan September 2020

This operational plan outlines the COVID-19 specific policies and procedures that Summerside Community Choir must have in place in order to operate under the updated Public Health Order issued in August 2020.

1. Social Distancing

Measures used to maintain social distancing	Steps taken to ensure minimal interaction of people. (2 meters separation)
Between choir members, and artistic leadership	Church pews are marked to allow a 2-meter distance between all singers from different households, and the pianist and conductor are both a minimum of 2 meters away from all the singers. All participants will be masked during the rehearsal.

2. Policy for Exclusion for Illness, and of Participants Requiring Self-Isolation

In order to meet capacity limits, all participants will be required to register ahead of the rehearsal, and to provide their name and contact information in case contact tracing becomes necessary. In addition, all participants must agree to the following attestation:

"I declare by submitting this registration form that I am not required to self-isolate for reasons of travel, illness, or contact with someone who has travelled or is ill.

I declare by attending the rehearsal that I have no symptoms of COVID-19."

Symptoms of COVID-19 include:

- cough (new or exacerbated chronic)
- headache
- fever/chills
- sore throat
- marked fatigue
- sneezing
- congestion
- body aches
- runny nose

Choir management will clearly communicate to all staff and participants the exclusion policy in place for anyone displaying symptoms of COVID-19.

- All participants must self-monitor for symptoms and refrain from attending if they have concerns about possible COVID exposure or possible symptoms.

- Anyone developing symptoms of COVID-19 while attending the rehearsal must immediately perform hand hygiene, avoid contact others, and leave as soon as it is safe to do so. Please call 811 to arrange testing.
- Symptomatic participants will be required to self-isolate until tested for COVID-19 and the results are confirmed.
- If the test results are negative for COVID-19 but the participant remains ill and/or symptomatic, they should not attend until symptoms are resolved.

3. Enhanced Cleaning and Disinfection of Shared Areas and Surfaces

Cleaning products will remove visible soil and/or dirt from surfaces. Disinfecting products are used to destroy bacteria and viruses.

Cleaning product	N/A
Mixing instructions	N/A
Disinfecting product	Avmor Basix Neutral Disinfectant Cleaner
Mixing instructions	5 ml per liter of water.

Disinfecting – Location	Frequency
Pews, music stands, door handles, light switches.	Before and following the rehearsal.
NOTE: The piano keys must be disinfected with an approved, non-damaging cleaner such as hydrogen peroxide.	Before and following the rehearsal.

4. Hand Washing /Sanitizer Stations

We all have to do our part to prevent the spread of illness. We know that practicing good hygiene is an essential part of preventing the spread of COVID-19. To protect yourself and others from getting sick, take the following precautions:

- *wash your hands often (in addition to routine times such as after using the washroom, before eating, when handling food for the public),*
- *cough/sneeze into your elbow or tissue and throw away,*
- *avoid touching your eyes, nose and mouth with your hands,*
- *use alcohol-based hand sanitizer if soap and water are not readily available.*

Hand Washing Stations	Location
All participants	In washrooms.
Hand Sanitizer Stations	Location
All participants	At all entrances to the rehearsal space.

5. Capacity Limits

Summerside Community Choir will be rehearsing in the sanctuary of Summerside Presbyterian Church, which has a normal capacity of 250 people. Capacity for rehearsal is a maximum of 50 people, including artistic staff.

6. Gatherings

Identify whether or not any of your operations would involve a gathering(s) e.g. organized gatherings such as worship services, organized sports and recreation, or events including weddings, funerals, arts and culture, etc.

a) Will gathering(s) take place on the premise? (Y/N) __Yes__

b) If you answered yes to (a), would there be more than one gathering on the premise at one time (see guidance on multiple gatherings LINK)? (Y/N) _No__

Identify in the table each area of your operation that may be used for a gathering, the number of individuals per area, and if there would be multiple gatherings at the same time, outline how groups will be kept separate from one another and use of washrooms/change rooms managed.

Area	# of individuals per area	If multiple gatherings at the same time, outline how groups will be kept separate (e.g. dividers between spaces in open areas, entry/exits, etc.) and use of washroom/change room, etc.
Sanctuary	50	N/A

4. Additional directives/guidance

Consider any additional directives and/or guidance relevant to your operation and elaborate on how these will be integrated into your operations in your plan. Applicable guidance can be found online at www.princeedwardisland.ca/renewguidance.

No music or music stands will be shared between participants.

Rehearsals will last no more than 75 minutes.

Participants will be seated at a 2-meter distance from one another at all times, and will be reminded to maintain a 2-meter physical distance when moving around the building.

All singing participants and leadership will wear non-medical masks at all times.

Music will be distributed electronically as much as possible within the constraints of copyright law. When music must be distributed in hard copy, hand sanitizer will be made available and used before and after handling the music.

Participants will register for rehearsals ahead of time, and provide contact information for contact tracing.

Participants will sign a declaration regarding health and self-isolation.

All high-touch areas and surfaces will be disinfected before and after the rehearsal.