

EXAMPLE COVID-19 WAIVER AND PROTOCOL

Please read and review the instructions below and respond to [name] by copying and pasting the text below and fill out with your revelation information:

- o ***I (insert full name), have read the instructions and waiver included in this email and agree to accept the conditions and act accordingly.***
- o ***My current phone number is: xxx-xxxx***

The board of directors and staff are following guidelines set out by municipal, provincial and national public health agencies, and are guided by best practices and research provided by choral agencies such as Choral Canada and the American Choral Directors Association.

Current Protocols:

- o Any participants experiencing cold or flu-like symptoms are asked to not participate in the choir's activities for a period of 14 days from when the symptoms were last experienced and advise [names] of your condition;
- o Temperature checks will be conducted on entry to rehearsal via infrared thermometer. Anyone with a high temperature will be asked to not participate in that rehearsal;
- o Sanitization stations will be available with Kleenex, wipes, limited disposable masks, and hand sanitizers;
- o Maintenance of minimum two-meter physical distancing between people at all times. Seating arrangements will be staggered, and singers will not directly face each other;
- o Mandatory use of masks (either a cloth mask or paper-based surgical mask). Please bring your own, and we'll have extra disposables on hand in case;
- o No sharing of water bottles, sheet music, pencils, or food (except with choir members from the same household or are in the same bubble);
- o Disinfection of common surfaces in between each event at the venue. We will have 30 minutes between rehearsals to disinfect chairs and the designated rehearsal area. Pews have been removed from the sides and front to allow more open space;
- o The washroom at [venue name]'s by the east parking lot entrance will be available for use. You are asked to use the available disinfectant wipes to clean any surfaces you've touched;
- o Rehearsal duration will be kept under 75 minutes. This time will include time that is spent singing, and other non-singing time for listening to musical direction and discussion;
- o Music director is planning to create a plexiglass shield around a piano for additional protection;
- o Some entrance doors of [venue name]'s will be opened for more ventilation and air circulation. Strategically placed fans in exterior doorways to improve air exchange are also planned by [venue name]'s.

The protocols will continue to adapt and accommodate:

- Changes to the number of COVID-19 infections in [city name] and/or the rate of increase of infections;
- Changes to the public health guidelines;
- Presence of COVID-19 exposure within the choir;
- Changes to risk tolerance of singers, board members, and/or staff;
- New information on best practices of singing during the COVID-19 pandemic.

COVID-19 exposure response plan:

- **If a participant has a confirmed case of COVID-19, please notify [names].** We will comply with public health responses and notify anyone who was at any rehearsals that might have had risk of exposure. Depending on timing, we might cancel the next rehearsal. We will consider having rehearsals once folks have had time to get tested and provide written confirmation that they have negative results;
- If a participant has been exposed to a confirmed COVID-19 case or has cold or flu-like symptoms, we ask that they notify [names]. The participant is asked to provide written confirmation of a negative test result before attending rehearsal. If they were unknowingly exposed prior to a rehearsal, we will notify participants at that rehearsal, and recommend testing.

Waiver

I hereby confirm that I will follow [organization name]'s COVID-19 response protocols to the best of my ability and would like to proceed with choral activities on the basis outlined above. I understand that participation in in-person activities is not mandatory for [organization name] members in the 2020-21 season, in view of the COVID-19 pandemic, and I am participating voluntarily with full knowledge of the health risks and dangers presented by COVID-19, which can be serious and in some cases fatal.

I understand that the board of directors and staff are following the noted guidelines and that they are taking all reasonable precautions to ensure a safe environment. There are no guarantees that I may not come in contact with COVID-19 and I acknowledge that I might be at higher risk of contracting COVID-19 by participating in choral activities with the [organization name]. I agree to hold harmless the staff, board of directors, and facility management for any possible exposure that may occur as a result of participation in choir activities.

Contacts

[XXX]